



**Providing period supplies and menstrual education
to asylum seekers, refugees and those less likely to access them.**

Logistics Project Lead - Job Description

About BGP

Our vision is a world of menstrual equity: one which is built for all women and people who menstruate, so that everybody benefits. We believe that no-one should be held back by their period, by not being able to access essential period products, or by society's warped perception of the menstruating body. We therefore fight for menstrual equity, and the rights of all women and people who bleed.

We deliver essential period products to those who otherwise wouldn't be able to afford or access them. We work to normalise periods for everyone - so that everyone can access the products, information and support they need.

Through our bold, culture changing communications we provide everyone with a better way to talk about periods. We also campaign for long-term change and for the reality of periods, and menstrual products, healthcare, support, and conversation, to be factored into every part of our society.

Background

Bloody Good Period was founded seven years ago, with the distribution of period products to people who need them, at the heart of its work. Though we have expanded our work in education, campaigning and advocacy, we remain committed to distributing a sustainable flow of essential period products.

As part of our response to the Covid pandemic in 2020, we changed our operations model to no longer accept or store physical donations of products. Instead we fundraise to bulk buy products direct from suppliers, which can then be distributed to community partners across England and Wales. This has proved an efficient model and also guarantees that women and



people who menstruate receive the exact period products they have requested - which is a vital part of our values-based way of working.

We are now partnering with a retailer who is making a significant donation of physical period products, so will be moving to a model that encompasses both the management of physical donations and our current ordering system. **This role will play a crucial role in making this model work in an efficient, effective way that works for our corporate partner, BGP and most crucially, for our community partners and the people who ultimately receive the products.**

The scope of this work includes:

- Setting up and managing a physical storage unit in an appropriate location, and managing that facility for BGP on an ongoing basis
- Liaising with the retailer to arrange deliveries to the unit
- Working with the existing BGP team to arrange efficient despatch to community partners, working from existing processes and recommending / making any changes as needed to ensure processes work for all stakeholders
- Stock taking and reporting
- Managing the logistics of postage/ delivery of period products to community partners
- Once logistics are well established, scoping out a potential project to establish a volunteer programme to help with despatch of products

Contract Details

- Fixed term contract (FTC) whilst the partnership with the retailer is in place (2025)
- 2 days per week - with at least some availability on a Tuesday, which is our team 'anchor day'
- Salary for 2 days per week - £13,600 (FTE salary £34,000)
- Reports into - Community & Education Manager
- Able to attend BGP office in Finsbury Park, London, and nearby storage location
- Start date February 2025

Person Specification

ESSENTIAL

- Outstanding project management skills, able to manage this area of work to a high standard
- Experience of managing a physical space such as a storage unit



- Experience of managing logistics and stock control processes to manage a large amount of products safely and efficiently
- Interpersonal skills - this role will need to build great relationships with the existing BGP team, our retail partner, community partners and volunteers
- Able to understand and then adapt / build on existing processes
- Volunteer recruitment and management experience
- Strong analytical and Excel skills for logistics planning, reporting and data analysis
- Management of third parties, such as delivery companies
- Understanding of health and safety best practices (additional training will be available)
- Able to manage a defined, delegated budget e.g. for packaging and postage

DESIRABLE

- Qualification in project management
- Experience of storage and despatch requirements specifically related to storage and transportation of period products and similar items
- Experience in recruiting and managing volunteers to assist in manual tasks, such as packing up products for despatch

To Find Out More

To find out more about the role, and BGP as an organisation, you're invited to an online drop-in session at 12.30 on **Wednesday 8th January 2025**. You are welcome to attend anonymously if you prefer (with your camera off). You can submit questions on the day, or in advance via hello@bloodygoodperiod.com (please use the subject line: Recruitment Q&A). Please register your interest in this session [here](#).

How to apply

Please apply via email to hello@bloodygoodperiod.com with the subject line "Logistics Project Lead" - by midday on Wednesday 15th January 2025.

Please include:

- Your CV, highlighting experience that's relevant to this role, and including contact details



- An overview of why you're well placed to make this logistical magic happen for BGP which tells us why we're such a great fit. This could be in writing (one page of A4 maximum please) or via any other creative format you feel inspired by

If you have any questions, require any adjustments or the above method is inaccessible for you, please contact hello@bloodygoodperiod.com so we can answer your queries or make alternative arrangements. Please note that the organisation is closed for the Festive Period from 24th Dec - 1st Jan so we will not be able to respond to your email during this time.

We strongly encourage applications from Black and People of Colour, and from those who have lived experience of the issues on which we work, namely period poverty or menstrual inequity. While the successful candidate will be selected purely on merit, in the event of a tie between two candidates with equal suitability, we may select a candidate with lived experience of the issues we are seeking to address through our work. Applicants must have the right to work in the UK and unfortunately at this time we are unable to offer sponsorship.

What happens next?

- We expect to let you know the outcome of your application by 16th Jan. In the event that you are not invited to interview, due to the very limited capacity of our small team we will be unable to provide detailed feedback on your application
- Interviews (online) are expected to take place w/c 27th January
- We will confirm next steps following the first interviews.

Timings are subject to change depending on both your availability and the availability of the team. We can be flexible if needed and will ensure clear communication throughout the process.

Specific detail about the content and format of interviews will be shared with those who are shortlisted prior to the interview.

